

Minutes for University Curriculum Committee meeting of September 1, 2010

Present (alphabetically by department):

Tilley, Patti	Accounting
Butler, Jerry	Art
Jackson, Mark (alt)	Biology
Rollin, Ruth	Biology
Dobbs-McAuliffe, Betsy	Biomolecular Sciences
Hoopengardner, Barry (alt)	Biomolecular Sciences
Watton, Steve	Chemistry & Biochemistry
Fothergill, William	Counselors
Simmons, Reginald	Criminology & Criminal Justice
Thornton, Eleanor	Design
Mijid, Nara	Economics
Frank, Lisa	Finance
Turnipseed, Ivan	Geography & Hospitality Studies
Williams, Louise	History
Lee-Partridge, Joo-Eng	Management Information Systems
Hickey, Robert	Manufacturing & Construction Management
Miller, Adele	Mathematics
Kazecki, Jakub	Modern Languages
Parr, Carlotta	Music
Bochain, Shelley	Nursing
King, Audra	Philosophy
Bishop, Jan	Physical Education & Human Performance
Evans, Mark (alt)	Physics & Earth Sciences
Smith, Robbin	Political Science
Perdue, Lauren	Psychology
Valerie, Lynda	Reading & Language Arts
Sanders, Delia J.	Social Work
Nicoll-Senft, Joan	Special Education
Siragusa, Sheila	Theatre
Wolff, Robert	A&S Dean

The meeting was for information and orientation purposes only; there was no new business to conduct.

Don discussed subcommittee assignments. He asked members to verify that they were not on more than two subcommittees. The first order of business in each subcommittee meeting this month will be to elect a chair and secretary. He emphasized that the work of the subcommittee chairs is not particularly difficult but important. Secretaries need not record the details of discussion of any particular agenda item, merely what the (sub)committee decided. It is important that members attend all subcommittee meetings.

Don reminded members of the committee that course changes take one year to phase in, but program changes may take effect as early as the following semester.

There was discussion of the process for applying for [d] designation, guidelines for which have been posted on the website.

Faculty members proposing new courses or number changes to existing ones must first check with Matt Bielawa to make sure that the proposed number has not previously been used, or at least not in the past fifteen years or so.

Don reminded members to check the shadow catalog anytime they submit course or program revisions to make sure that they have the most up-to-date information on the current state of their courses and/or programs, as the database accessed through the electronic submission procedure is often out-of-date.

Don clarified the difference between deferring a proposal to another subcommittee and/or the committee as a whole, which would take place during the same round of committee meetings, and tabling a proposal, in which case it rolls over to the next round.

Some proposals are being floated to revise General Education. Robert Wolff stated that he and Mary Anne Nunn had organized a meeting for A & S faculty during the Spring semester soliciting input or ideas about revising General Education.

There was discussion of the proposal placed before the University Curriculum Committee during Spring 2010 to allow completion of an A.A. in Liberal Arts at any Connecticut community college to be considered as fulfilling our General Education requirements for transfer students to CCSU from community colleges. To facilitate discussion of this proposal, Provost Lovitt has arranged for research to compile a table of equivalencies between courses taught at community colleges and our General Education offerings. Don noted that the proposal appears to be related to the Dual Admission program according to which students who have completed an A.A. at any CT community college are guaranteed admission to the CSU campus of their choice. Whenever proposed additions or revisions for 100- or 200-level courses are brought to the curriculum committee, it might now be prudent to work out transfer and articulation issues at the time of the proposal.

Members are asked to consider that the internal deadline for the A & S Dean's office to sign off on proposals is one week prior to the University Curriculum Committee's deadline. For major program proposals, however, one week might not be sufficient.

The curriculum committee submission deadline is always the Friday two days after the main meeting of the committee which is always the first Wednesday of the month.

Respectfully submitted,
Paul A. Karpuk
Secretary, University Curriculum Committee 2010-11
Professor, Dept. of English